

STANDARD REQUEST FORM
Circulation of Annual Report

The Company Secretary,
Pakistan Refinery Limited,
Korangi Creek Road,
P.O. Box 4612,
Karachi - 75190.
E-mail: shehrzad.aminullah@prl.com.pk
Telephone No. (+92) 21 35122131-40

Dated: _____

Dear Sir,

Subject: **Request for Hardcopy of Annual Report of Pakistan Refinery Limited**

This Request Form pertains to the notification of Securities and Exchange Commission of Pakistan (SECP) vide S.R.O. 470(I)/2016 dated May 31, 2016, the Company shall circulate its Annual Balance Sheet, Profit and Loss Account, Auditor's Report and Director's Report etc ("Annual Report") to its Members through CD/DVD/USB at their registered addresses, except for those who opt for a hardcopy of the Annual Report. Hence those Shareholders/Members are advised to give their formal consent by filling out the below stated details and sending it to the Company Secretary.

I, _____ S/o, D/o, W/o
_____ being a registered Shareholder/Member of Pakistan Refinery Limited with the particulars as mentioned below hereby request that my name be added to the list of Shareholders of the Company who opt for delivery of a hardcopy of the Annual Report of the Company and hereby request you to send me the Annual Report in Hardcopy at the registered address as contained in the member register, instead of providing the same through CD/DVD/USB.

Particulars	
Name of Shareholder/Member	
Folio No. / CDC ID No.	
CNIC/NICOP/ Passport No.	
Land line Telephone No. (If any)	
Cell No. (if any)	

Yours truly,

Shareholder's Signature

(Note: The Company will send the printed accounts at the address as per CDC records / shareholders' register.)